

CODDINGTON AND DISTRICT PARISH COUNCIL  
ANNUAL MEETING FOLLOWED BY ORDINARY MEETING

I hereby give notice that the Annual Meetings of Coddington Parish Council and the Parishes that fall within that Council will be held at Coddington Parish Rooms on Thursday 18th May 2023 commencing at 7.30pm and as detailed specifically below. The May Ordinary meeting will follow on immediately after. **Councillors are summoned to attend.**

**Members of the public and the press are welcome to attend.** If you have any general enquiries about the meeting, please contact Claire Taylor, Clerk, on 01829 270887 or [coddingtonparishclerk@hotmail.com](mailto:coddingtonparishclerk@hotmail.com)

Claire Taylor  
Clerk

**AGENDA**

**Coddington & District Parish Council AGM (7.30pm – 7.45pm)**

- 1) Present
- 2) Apologies
- 3) Chairman's Annual report
- 4) Election of Chairman
- 5) Acceptance of Office (Chairman)
- 6) Election of Vice Chairman
- 7) Welcome, Introductions and Co-Option.
  - i) To welcome incoming Ward Councillor and returning members.
  - ii) Clerk to receive signed Declaration of Acceptance of Office and Register of Interest forms.
  - iii) To note that Coddington and District Parish Council returned uncontested with one vacancy in each of Carden and Stretton.
  - iv) To consider any nominations for co-option to vacancies.
- 8) Approval of Statutory Documents
  - i) CWAC Code of Conduct
  - ii) Standing Orders
  - iii) Financial Regulations
  - iv) Risk Assessment

**Followed by individual Parish Meetings:**

Aldersey (7.45pm – 7.50pm)  
Barton (7.50pm – 7.55pm)  
Carden (7.55pm – 8.00pm)  
Clutton (8.00pm – 8.05pm)  
Coddington (8.05pm – 8.10pm)  
Stretton (8.10pm – 8.15pm)

**Coddington & District Parish Council May Meeting**

- 1) Apologies for Absence
- 2) Declarations of Interest
- 3) Public speaking time
- 4) Community Safety
- 5) Borough Councillors report
- 6) Minutes of the last meeting (23 February 2023)
- 7) Matters Arising
  - i) CWAC response to visibility along A534
  - ii) Barton Stocks progress update.
- 8) Finance Matters
  - i) General: Cheques to be raised for Coronation celebrations and CIL grant

expenditure.

ii) Move to online banking: To agree move and terms of account management with Unity Trust Bank.

iii) To note internal audit concluded.

iv) To approve Annual Governance Statement (Section 1).

v) To approve Annual Accounting Statements (Section 2).

vi) To declare Smaller Authorities Exemption from external audit.

vii) Appointment of Internal Auditor for 2023/24.

9) Annual Insurance renewal (1 June 2023).

10) Clutton Play Area/MUGA Update.

11) Planning

**New Applications or existing still awaiting a decision:**

**22/01305/FUL** Millwood House Stretton Mill Lane Carden Demolition of existing dwelling, garage, and pool house to replace with new dwellinghouse and detached garage.

**22/03230/OUT** Crooke Farm Aldersey Lane Chester Erection of a permanent key workers dwelling (Agricultural). Noted: Comment made by Parish Council.

**22/03750/FUL** Orchard House Barton Road Barton Erection of fence to the front boundary including (electrically operated) entrance gate.

**22/04439/FUL** Millbrook Aldersey Lane Chester Replacement of windows and doors, increasing sizes of some openings to main house. Replacement of up and over door with glazed panel on playroom/office outbuilding, conversion of existing garage into playroom.

**23/00200/LDC** Mill House Mill Lane Coddington the application is to regularise the existing detached barn on the property that has been used as ancillary storage for the house for a number of years.

**23/00531/FUL** Berry Fall Barton Village Road Barton Malpas SY14 7HU Replacement of first floor front windows and render of existing ground floor windows and front door in olive grey.

**23/00777/OUT** Highfield Farm Highfield Lane Coddington Chester CH3 6NA Rural workers dwelling.

**23/00328/FUL** Barton Farm Barton Village Road Barton Malpas SY14 7HU Erection of agricultural shed.

**Decisions:** None.

12) Correspondence and Invitations:

i) Query regarding allotments.

ii) Further CIL payment.

13) Highway matters.

**14) Date of next meeting (14 September 2023)**